



**PATIENT AUTHORIZATION TO DISCLOSE HEALTH INFORMATION**

In order to receive copies of your medical records, you are required to fill out a **complete** *Patient Authorization to Disclose Health Information*. Filling out an **incomplete** form will delay in obtaining records. Medical records will be processed within 10 business days from the date this form was signed and received. Holidays and weekends are excluded.

**Please choose delivery method below:**

**Mail to:**  Myself  Individual/ Organization  **Pick up:** Call when records are ready

**Please print all information and sign where indicated below**

**Patient Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**I hereby consent to the release and disclosure of my personal health information to:**

(Please print the **complete** facility name, individual and address. Any missing information may cause a delay in obtaining the records)

**Name (Individual or Organization):** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**For the Following Purpose(s):**

Continuing Medical Care  Personal Use  
 Information for Insurance Co.  Information for Attorney  
 Other (please specify) \_\_\_\_\_

**This authorization for release includes my personal health information consisting of:**

Operative Reports: (Please specify date of service) \_\_\_\_\_  
 Discharge Summary  
 Other (please specify) \_\_\_\_\_

**\*\*\*\*\*For questions, please contact (813) 972-4905, or Email - FOISCMedicalrecords@floridaortho.com**

*I understand that the information outlined in this release will be disclosed according to the instructions of this release within ten (10) business days of Florida Orthopaedic Institute Surgery Center's having received this release authorization. I understand that I am free to revoke this release authorization at any time by notifying the practice in writing. I also understand that the information disclosed under this release is subject to re-disclosure and no longer protected by the Privacy Regulations (45 C.F.R. 164).*

**\*\* This authorization expires one year from the date of this request.**

**\*\* This authorization is NOT valid if not filled out completely or not signed**

**\*\* Florida Orthopaedic Institute Surgery Center may elect to charge the individual/organization listed above.**

**Patient Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**DOB:** \_\_\_\_\_ **SSN:** \_\_\_\_\_

**FOR OFFICE USE ONLY:**

**MR#** \_\_\_\_\_

*Document flow: Patient's Medical Record / Revised: 11/10/2021*

**REVOCAION DATE:**